



Maresfield Parish Council

REPRESENTING THE VILLAGES OF MARESFIELD, NUTLEY & FAIRWARP

Address Parish Office, Social Club Building, Oakwood Park, High St, Nutley, E Sussex, TN22 3NA
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Email clerk@maresfieldparish.org.uk or assistantclerk@maresfieldparish.org.uk
Website www.maresfieldparish.org.uk
Clerk / Asst Clerk Mrs Claire Goossens / Mrs Nancy O'Hanlon

6th April 2022

Dear Councillor,

Committee Members are summoned to attend a meeting of Maresfield Parish Council's Finance & Administration Committee, to be held in the Parish Office on Tuesday 12th April at 7.30pm.

If members of the public wish to participate in the meeting, please email clerk@maresfieldparish.org.uk to provide details of any questions they wish to put to the Committee.

C Goossens

Mrs C Goossens – Clerk

AGENDA

Members of the public are welcome to attend and to address Councillors before the commencement of the meeting.

Please notify the Clerk in advance so that any necessary arrangements can be made.

1. Public Session.
2. Apologies for absence.
3. Declarations of interest.
4. Adoption of the minutes of the Meeting held on 7th November 2021.
5. Review of month 8/9/10/11/12 2021/22 Receipts and Payments and Bank Reconciliation.
6. Review of the expenditure reports for the year 2021/22.
7. Grants/Donations:
 - i. Grant request from Maresfield Woodlands Trust.
8. Resignation of Clerk – review staffing requirements and recruitment of replacement.
9. GDPR update.
10. Matters arising from the meeting for public communication.
11. Correspondence.
12. Date of next meeting – Tuesday 7th June 2022.